

NHS Shetland

Meeting:	Board
Meeting date:	30 August 2022
Agenda reference:	Board Paper 2022/23/40
Title:	Board Business Programme Update
Responsible Executive/Non-Executive:	Michael Dickson
Report Author:	Carolyn Hand, Corporate Services Manager

1 Purpose

This is presented to the Board/Committee for:

- Awareness

This report relates to:

- Government policy/directive
- Local policy

This aligns to the following NHSScotland quality ambition(s):

Governance arrangements are aligned to corporate objectives.

2 Report summary

2.1 Situation

The Board is asked to agree the revised Business Programme for 2022/23 with the inclusion of the new Finance and Performance Committee.

The Board is also asked to commit to the dates set out in the programme in line with the requirements of the Corporate Governance Handbook.

2.2 Background

The Board develops a Business Programme each year to allow effective planning of diaries and agenda management. The programme for 2022/23 was agreed at a meeting in December 2021 but the programme now reflects the introduction of a Finance and Performance Committee.

Board Members are asked to commit to the dates to allow Board business to be carried out in an appropriate manner.

2.3 Recommendation

To note the revised Business Programme.

3 List of appendices

- 2022/23 Business Programme

2022/23 NHS Shetland Business Programme

V5 as at 26/8/22

2022	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T								
April					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30				
May							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
June			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						
July					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			
August	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							
September				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					
October					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			
November		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							
December				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
January 23						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
February 23			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28								
March 23			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					

B	Board 09.30 B* 09:00	BD	Board Development Session 09.30	CG	Clinical Governance 09.30	SG	Staff Governance 14.00	FPC	Finance and Performance 14.00
A	Audit 10.00	IJB	IJB 10.00/15.00	E	Endowments 13.30	R	Remuneration 10.00	←→ School holidays	
A*	A* Joint A & Chairs								