

Shetland NHS Board

Board Headquarters

Upper Floor
Montfield
Burgh Road
LERWICK
Shetland ZE1 0LA

Telephone 01595 743060
www.nhsshotland.scot

Date 16th September 2025
Our Ref Brd/25/26/ag3



Shetland NHS Board Members

Enquiries to Mrs Carolyn Hand
Extension 3064
Direct Line 01595 743064
E-mail carolyn.hand@nhs.scot

Dear Member

There will be a meeting of Shetland NHS Board held in **public** on **Tuesday 23rd** September at **09.30am.** To access this please click on “Join Teams Meeting” within your calendar invite for this meeting.

Yours sincerely

A handwritten signature in cursive script that reads 'Carolyn Hand'.

Carolyn Hand
Corporate Services Manager

AGENDA

1. Chair's Announcements
2. Apologies for absence
3. Declarations of Interest
4. Minutes of the public Board Meeting held on 26th June 2025 *(Enclosed)*
Minutes of the private Board Meeting held on 26th June 2025 *(Enclosed)*
5. Board Action Tracker *(Enclosed)*
6. Matters Arising
7. Board Business Programme *(Enclosed)*

Quality of Care

8. Quality Report *(Board Paper 2025/26/28 Enclosed)*
9. Healthcare Associated Infection Control & Prevention Update *(Board Paper 2025/26/29 Enclosed)*

10. Feedback and Complaints Annual Report *(Board Paper 2025/26/30 Enclosed)*
11. Medical Director's Report 2024/25 including Duty of Candour
(Board Paper 2025/26/31 Enclosed)

Governance

12. Ministerial Annual Review, 18 Aug 2025 feedback letter
(Board Paper 2025/26/32 Enclosed)
13. Finance and Performance Committee Terms of Reference
(Board Paper 2025/26/33 Enclosed)

Performance and Resources

14. Financial Monitoring Report at Month 04 *(Board Paper 2025/26/34 Enclosed)*
15. Performance Report (Q1) 2025/26 *(Board Paper 2025/26/35 Enclosed)*
16. Strategic Risk Register *(Board Paper 2025/26/36 Enclosed)*
17. Procurement Annual Report 2025 *(Board Paper 2025/26/37 Enclosed)*
18. Director of Public Health Annual Report 2024/25 *(Board Paper 2025/26/38 Enclosed)*
19. Resilience and Business Continuity Annual Report 2024/25
(Board Paper 2025/26/39 Enclosed)
20. Shetland Climate Change Strategy and Implementation Plan
(Board Paper 2025/26/40 Enclosed)

Workforce

21. Health and Care Staffing Act Internal Compliance Report Q1
(Board Paper 2025/26/41 Enclosed)
22. Whistleblowing Standards Report Q1 2025/26 *(Board Paper 2025/26/42 Enclosed)*

Information and Noting

23. Approved committee minutes for noting:
- Endowment Committee held on 15 May 2025 *(Enclosed)*
 - Staff Governance Committee held on 29 May 2025 *(Enclosed)*
 - Area Partnership Forum held on 4 June 2025 *(Enclosed)*
 - Clinical Governance Committee held on 10 June 2025 *(Enclosed)*
24. Date of Next Meeting: **16th December 2025 at 09.30am**