

NHS Shetland Board Action Tracker – April 2026

(Completed actions reported to the Board as complete or those delegated to standing committees have been removed)

	Date	Reference in Minutes	Action	Exec Lead	Status	Progress (RAG)
1	30/4/24	2024/25/07	Incorporate feedback into a future Quality Report from radiographers and other AHPs who came to Shetland to have learning placements	KC	IN PROCESS	PEH for AHPs has been unavailable for some time, without confirmation of her return. KC to pick up with Catherine Coutts.
2	10/12/24	2024/25/94	Disparity in risk scores for SR06 Information Governance Training for NHS Staff and SR11 Information Governance Training Non NHS Staff - Ms Watson to review to identify any trend	EMW	IN PROCESS	
4	29/4/25	2025/26/01	2025/26/15 - Health Board Collaboration and Leadership (Board Paper 2025/26/09) Board Development Session to take place once all three papers published	CH/MB	IN PROCESS	Several items coming to board development, Chair and Board Business Manager strategizing on this
5	23/9/25	2025/26/42	Finance and Performance Committee Terms of Reference, and all other standing committee terms of reference to be amended to allow the Chair to nominate an alternative non-executive Board member to attend a committee when a member or their named substitute is unavailable.	CM	IN PROCESS	Completed for: <ul style="list-style-type: none"> • Audit & Risk Committee • Finance & Performance Committee • Remuneration Committee In Board papers for approval at April Board <ul style="list-style-type: none"> • Clinical Governance Committee • Staff Governance Committee
6	10/02/26	2025/26/82	Update to come to the Board regarding the Sub-National Update	BC	COMPLETE	Discussed at the extraordinary board meeting 18 th March 2026

Key: Red: The action has not yet commenced / there may be an issue beyond the control of the owner

Amber: The action is in progress /action may need to be taken to resolve an issue

Green: The action is progressing as planned (no risk)

Blue: Complete – to be removed from tracker

Action owners: GR Gary Robinson, KC Kathleen Carolan, CM Colin Marsland, LH Lorraine Hall, SL Susan Laidlaw, BC Brian Chittick, KB Kirsty Brightwell, JR Jo Robinson, LF Lucy Flaws, CC Craig Chapman, DW David Wagstaff, EMW Edna Mary Watson, LW Lisa Watt, CH Carolyn Hand, LA Lorraine Allinson, MB Millie Boulton RMG Risk Management Group