

## Freedom of Information (Scotland) Act 2002

<b>DATE RECEIVED</b>	<b>02/02/2022</b>	<b>SUBJECT</b>	<b>COVID-19 - Absence Protocol</b>		
<b>PASSED TO</b>	<b>HR</b>	<b>DATE PASSED</b>	<b>02/02/2022</b>	<b>RESPOND BY</b>	<b>23/02/2022</b>
<b>CATEGORY</b>	<b>Press</b>	<b>FoI NUMBER</b>	<b>2022-047</b>		

Question/s to be Answered

Can you tell me how many staff have been absent from work for more than 2 months due to Covid.

Zero

What is the protocol for staff – do they require doctor's certification. How long do employees get full pay.

Report in to manager on first day of absence and follow current Public Health guidelines from there regarding self-isolation and testing which would also vary depending on area that the staff members work in.

Full paid sick leave is in line with the Agenda for Change Terms and conditions – Section 14

<https://www.msg.scot.nhs.uk/wp-content/uploads/AfC-Handbook-Master-Scottish-Nov-2021.pdf>

What are the protocols for staff with other illnesses including cancer.

Report in to manager on first day of sickness (this includes all sickness absence reasons) and provide the correct Self Certification or GP Note thereafter depending on length of sickness absence in line with Once for Scotland Attendance policy.

<https://workforce.nhs.scot/policies/attendance-policy-overview/attendance-policy/>