

Freedom of Information (Scotland) Act 2002

DATE RECEIVED	02/03/2022	SUBJECT	Notice Periods		
PASSED TO	HR	DATE PASSED	03/03/2022	RESPOND BY	23/03/2022
CATEGORY	Union		FoI NUMBER	2022-092	

Question/s to be Answered

I would like to request information on notice periods for staff leaving the organisation under FOI.

1/ Can you tell me the notice periods for all staff in your organisation and are these different for different groups of staff.

Agenda for change staff Bands 1 – 6 = 4 weeks, Band 7 and above = 12 weeks

Medical and Dental Staff = 3 months with the exception of Junior Doctors = 1 month and Specialty Registrars = 3 months

Senior Managers = 3 months

2/ Have notice periods for staff changed over the last 10 years and what were the dates for the changes.

Agenda for change staff Band 7 and above has changed from 4 weeks to 12 weeks

Changes were made from – September 2018 – STAC agreement

3/ If yes, what was the process used for changing notice periods for staff and was it agreed in partnership with trade unions.

New staff commences on agreed notice periods stated above. Current staff in place who are currently Band 7 and above will remain on their current notice period and updated as and when there is any contract change in line with new post as agreed by APF