

Freedom of Information (Scotland) Act 2002
Environmental Information (Scotland) Regulations 2004

Date received	23/11/2022	Subject	Nursing Staff Procurement	
Date passed	23/11/2022	Respond by	14/12/2022	
Passed to	Finance		FOI number	2022-540
Category of information requested	Financial Management – Procurement			

Question/s to be answered

1. (a) Who is the head of procurement at this trust and who is responsible for approving Nursing agency usage?

Nursing agency use is the responsibility of the relevant service manager. Karl Williamson is the Head of Procurement for NHS Shetland and oversees all procurement activity across the Board. All nursing agency usage is either approved by the Director of Nursing & Acute Services or in the case of the Health and Social Care Partnership, the Director of Community Health and Social Care

- (b) Secondly, who is the temporary / flexible staffing lead responsible for the management of this service?

Temporary / flexible staffing use is the responsibility of the relevant service manager. Kathleen Carolan, Director of Nursing and Acute Services is ultimately responsible for the management of nursing services. Each of the nursing specialities have their own professional leads, who are responsible for safe staffing, which includes managing supplementary staffing requirements with Senior Charge Nurses, Nursing Team Leads and Heads of Service. Nursing and Midwifery Professional Assurance Framework (scot.nhs.uk)

The Director of Nursing and Acute Services is the executive lead for the nursing and midwifery workforce.

2. Please can you provide the contact number and email address in relation to both question 1 (a) and (b)

Karl.williamson@nhs.scot

Kathleen.carolan@nhs.scot

Email is the preferred contact method as staff may be home/flexible working without routine access to telephones.

3. Have you used Off-framework nursing agency staff in the last 3 months at this trust?

Yes. NHS Shetland uses framework agencies whenever possible. However, quite often these agencies have no availability forcing the Board to move off framework.

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4. How much was your Off-Framework agency spend for each of the following staff groups between August 2022 – October 2022 (a) RGN's (b) Registered Midwives (c) RMN (d) Specialist RN (ITU) (e) Specialist RN (A&E)

Registered Nurses only - £517,624.

5. Following the same breakdown of staff groups in Question 3, how many Off-framework shifts have been unfilled between August 2022 – October 2022?

In accordance with FOISA s 17(1), NHS Shetland confirms that it does not hold the information requested as we do not have an electronic rostering system.